

UNITED STATES BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE

Career Opportunity

Programmer Analyst

Announcement Number: 2013-1

Position Type: Full-time Permanent

Position Location: Nashville, Tennessee

Starting Date: 2013 (negotiable)

Classification Level: CL28 (\$55,027-\$89,481)

Application Period: February 11th to March 11th, 2013

Position Overview

The United States Bankruptcy Court for the Middle District of Tennessee is seeking applicants for the position of Programmer Analyst. Programmer Analysts at this level are primarily responsible for writing code and meeting with end users to analyze their needs and to implement software solutions. Programmer Analysts conduct research, analyze options, and communicate the results of the analysis. They advise and make recommendations to senior management and end users on matters that take into consideration complex issues or multiple functional areas within the court unit. The Programmer Analyst is responsible for modifying existing systems and/or designing and building new systems to meet the needs of the court unit. Their duties also include collaborating with supervisors, managers, executives, and judges. The court operates in a multi-hardware and operating systems platform environment that includes Linux, Windows, desktops, laptops, and servers.

Required Competencies

Applicants must have a college diploma or university degree in the field of computer science, information systems, or software engineering, and/or 6+ equivalent years work experience.

Information Technology and Automation

- Knowledge of applicable programming languages, databases, and application design. Knowledge of computer systems and networks, including skill in determining causes of operating errors. Knowledge of court operations. Skill in generating or adapting programs, equipment and technology to serve user needs. Skill in preparing flow charts. Skill in writing computer programs for various purposes, including skill in writing program documentation. Ability to meet established deadlines and commitments.
- Skill in analyzing needs and product requirements to create a design. Skill in identifying complex problems and reviewing related information to develop and evaluate options and implement solutions. Skill in analyzing court information technology needs, including evaluating software.
- Excellent understanding of coding methods and best practices.

- Technically proficient in Visual Studio 2010 C#.NET / VB.NET, ASP.NET, MS SharePoint, Java, Perl, Infragistics NetAdvantage for ASP.NET, and DRUPAL. Solid working knowledge of current Internet technologies, including Web Services, HTTP, XML, DHTML, SOAP, and SSL.
- Extensive relational database/stored procedures experience with INFORMIX, MS SQL Server 2008, and MySQL.
- Hands-on software troubleshooting experience. Experience at working both independently and in a team-oriented, collaborative environment. Ability to effectively prioritize and execute tasks. Proven analytical and problem-solving abilities. Adept at conducting research into software-related issues and products. Ability to communicate ideas in both technical and user-friendly language. Flexible and adaptable in regards to learning and understanding new technologies.
- Prior experience interviewing end-users for insight on functionality, interface, problems, and/or usability issues. Able to communicate effectively with non-technical staff and with members of interdisciplinary teams. Hands-on experience developing test cases and test plans.
- Ability to consistently demonstrate sound ethics and judgment.
- Ability to communicate effectively (orally and in writing) to individuals and groups to provide information. Ability to interact effectively and appropriately with others, providing customer service and resolving difficulties while complying with regulations, rules, and procedures.
- Skill in translating and documenting technical terms into non-technical language.

Representative Duties

- Write code to specifications. Document work. Develop custom reports. Prepare process flow charts. Perform routine testing.
- Analyze user needs and software requirements to determine feasibility of design within time and cost constraints. Coordinate software system installation and monitor equipment functioning to ensure specifications are met. Analyze information to determine, recommend, and plan computer specifications and layouts, and peripheral equipment modifications.
- Design, modify, adapt, and enhance existing software to correct errors, allow adaptation to new hardware, and/or to improve reliability and performance of the software. Create and maintain data dictionaries. Develop and perform software system testing and validation procedures and documentation. May review and analyze the work of programmers.
- Confer with technical staff and end users to design software applications, including exchanging information on project limitation and capabilities, performance requirements, and interfaces. Consult with customers about software system design, enhancement, and maintenance. Provide end user support for applications supported. Serve as a liaison between peers and end users.
- Assist with training information technology staff when necessary.

Benefits

The employees of the U.S. Bankruptcy Court serve under Excepted Appointments and are considered “at will” employees and they are not subject to the employment regulations of competitive service. Judiciary employees are entitled to benefits such as paid vacation, paid holidays, sick leave, and choice of health and dental plans, Federal Employees Retirement System, life insurance, flexible spending accounts long-term care options, and the Thrift Savings Plan (federal government’s 401k plan).

Conditions of Employment

All application information is subject to verification. Appointment to this position is provisional, contingent upon a background check. Retention depends on a favorable suitability determination after a full FBI background investigation. Background checks similarly to the initial check will be conducted every five years thereafter. All applicants must be U.S. citizens or be eligible to work in the United States. All appointments are subject to mandatory direct deposit of payroll checks.

How to Apply

Interested qualified applicants are asked to **submit one PDF document** that contains the cover letter, résumé, and a list of three professional references (with contact information) by sending an email to applications@tnmb.uscourts.gov, with the subject line Programmer Analyst, no later than March 11th, 2013.

An Application for Judicial Branch Federal Employment (AO Form 78), copies of college transcripts, and copies of recent performance evaluations (if available) will be requested of candidates invited to an interview.

Unsuccessful applicants will be notified by mail. Interviews will be scheduled by phone. **Do not contact the court to inquire about the status of any application or the reason for rejection.**

The U.S. Bankruptcy Court reserves the right, to modify the conditions of this job announcement, to withdraw the job announcement, and/or fill the position earlier than the closing date. Any such actions may occur without prior written notice. Participation in the interview process will be at the applicant’s own expense.

An Equal Opportunity Employer