

ADDITIONAL INFORMATION NEEDED FOR MOTIONS TO WITHDRAW UNCLAIMED FUNDS

If you are the:

(1) Owner of the funds, as named in the court record, then:

- Include with your motion proof of your identity, including your Name, Address, and a Notarized Signature.
- Do not include with your motion, but send separately to the court's Finance Department, your Social Security Number and Telephone Number. Send this information to < tnmbml_financial@tnmb.uscourts.gov >. Reference your motion in this correspondence.

(2) Successor Business Claimant of a transferred claim, then:

- Include with your motion Documentation establishing ownership of the claim, a Notarized Power of Attorney from an officer of the successor business, along with Proof of the officers authority.
- For transferred claims, provide proof of the successor claimants identity.
- Provide documentation to show chain of ownership from original Claimant to successor claimant or transfer of claim.
- Do not include with your motion, but send separately to the court's Finance Department, the Social Security Number or Tax ID and Telephone Number of the owner/recipient of the funds.
Send this information to < tnmbml_financial@tnmb.uscourts.gov > .
Reference your motion in this correspondence.

(3) Decedent's Estate, then:

- Documentation establishing owner of funds
- Proof of identity for both the owner of record and the estate administrator.
- Certified copies of probate documents proving movants right to act on owners behalf.
- Do not include with your motion, but send separately to the court's Finance Department, the Social Security Number or Tax ID and Telephone Number of the owner/recipient of the funds. Send this information to < tnmbml_financial@tnmb.uscourts.gov > . Reference your motion in this correspondence.

Funds Locators or Owners Representatives, then:

- Documentation establishing owner of funds.
- Name and address of owner of funds and claimant.
- Power of attorney indicating representation, signed by owner of funds. Original and notarized.
- Proof of representatives identity
- Do not include with your motion, but send separately to the court's Finance Department, the Social Security Number or Tax ID and Telephone Number of owner/recipient of the funds. Send this information to < tnmbml_financial@tnmb.uscourts.gov > . Reference your motion in this correspondence.

Refund checks are made payable to the owner of record only.