

U.S. Bankruptcy Court for the Middle District of Tennessee

Sealed Document Cover Sheet

1. If sealed, what level of seal applies to the Motion to Seal:

Public Docket Text for the Motion to Seal:

- Full (docket entry will read “Motion to Seal (full description)”).
- Moderate (docket entry will read “Document filed under seal”).
- None (no docket entry will be placed on the record).

Treatment of the Motion to Seal:

- Only the venue, style, and caption on the first page will be placed on the public docket.
- A document stating only “Document filed under seal” will be placed on the public docket.
- No document will be placed on the public docket.

2. How should the court handle the resulting Order?

Public Docket Text for the Order on Sealing:

- Full (docket entry will read “Order Granting/Denying Motion to Seal (full description)”).
- Moderate (docket entry will read “Order Granting/Denying Motion to Seal”).
- None (no docket entry will be placed on the record).

Treatment of the Order on Sealing:

- Placed on the public docket in its entirety.
- Only the venue, style, and caption on the first page will be placed on the public docket.
- A document stating only “Order on Motion to Seal” will be placed on the public docket.
- No Order will be placed on the public docket.

3. How should the court handle the document(s) filed under seal?

Public Docket Text for the sealed document(s):

- Full (a full docket entry describing the document(s) will be placed on record).
- Moderate (a docket entry will state “Document filed under seal”).
- None (no docket entry will be placed on the record).

Treatment of the sealed document(s):

- Only the venue, style, and caption on the first page will be placed on the public docket.
- A document stating only “Document filed under seal” will be placed on the public docket.
- No document(s) will be placed on the public docket.

Recommendations: Read Local R. Bankr. P. 9018-1. Specify parties to whom the Clerk may grant access in the Motion to Seal and the Proposed Order. Provide the Clerk an additional copy of sealed documents for chambers. Provide an additional copy if you desire a “Filed” stamped copy for your records.

Disclaimer: Requests on this cover sheet are subject to judicial review.